



City of Vienna  
P. O. Box 436  
203 W. Cotton Street  
Vienna, Georgia 31092  
(229) 268-4744  
(229) 268-6172 Fax

## ELECTRONIC DRAFT AUTHORIZATION FORM

The City of Vienna's Electronic Draft program allows your utility bill to be automatically drafted from your bank account on the first of every month. The designated account must be established with a legitimate financial institution and be in your name, your spouse or dependent's name or the name of a person or persons to which is responsible for your finances.

**PLEASE BE SURE THAT YOU MEET THE CITY'S "ACCOUNT" REQUIREMENTS AS STATED ABOVE.**

Complete this form to enroll or to specify any changes to your existing account.

*PLEASE ATTACH A VOIDED CHECK for any NEW account designated. RETURN this form and the voided check to the Utility Billing office located in Vienna City Hall.*

Customer Name: \_\_\_\_\_

Billing Account #: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Name on Bank Account: \_\_\_\_\_

Name of Financial Institution: \_\_\_\_\_

Address of Financial Institution: \_\_\_\_\_

Bank Routing #: \_\_\_\_\_ Checking Account #: \_\_\_\_\_

I authorize the City of Vienna and the financial institution designated above to electronically draft my account for my utility bill as specified above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City of Vienna Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Old Account Setup: \_\_\_\_\_

New Account Setup: \_\_\_\_\_

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